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MEXICO (MX)

MEXICO CITY NATIONAL CHAMBER OF COMMERCE (CANACO)

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Web Site: www.carnet-ata.org

Accepts ATA Carnets For:

Commercial Samples, Exhibitions and Fairs*, Professional Equipment (* reservation with regard to the collection of import duties on samples)

Carnet Advisory:

Mexican Customs limits importations to six months only. This period can be extended for a further six months, provided the request is made **at least 2 months before** the expiry of the first six-month period.

If at the time of extension application, the validity of the carnet does not allow a further 6 full months, a replacement carnet issued with the intention to extend the stay of goods beyond the validity of the original carnet can be used, but please bear in mind, that the extension can be made only once.

Detailed procedure on the extension can be found at the Mexican NGA's website (subject to authorization by the customs/tax authority):

<https://carnet-ata.org/nuestros-servicios/prorrogas/>

Holders must also inform the Mexican Customs Authority of their intention to use their carnet(s) in Mexico **before** their arrival on the Mexican Customs territory. To that end, use the ATA carnet registration system accessible at: <https://www.canacocdmexico.com.mx/carnet-ata/v3/web/index.php?r=importaciones/create> (Minimum 7 days prior to entry into Mexico)

The following information must be entered into the system:

1. Type of ATA carnet (original, duplicate, replacement)
2. ATA carnet number
3. Substitute/replacement ATA carnet number (if applicable)
4. Name of the guaranteeing organization
5. Country of Origin of the ATA carnet issuance
6. Holder's name as per Box A of the green cover
7. Authorized representative's details as per Box B of the green cover
8. Date of issue/Date of expiration of the carnet (day/month/year)
9. Intended use of the goods (as indicated in Box C of the carnet)
10. General description of the goods

11. Total number of goods/items as per column 3 of the general list
12. Unit of measurement of the goods. Total value of the goods as per column 5 of the general list
13. Currency
14. Means of transportation (sea, air or road)
15. Purpose of visit to Mexico (Specify details of the activity, event or project).
16. Approximate date of entry to Mexico.
17. Approximate date of departure from Mexico.
18. Mexican operator/company contact (Name, email, and phone with area code) performing the customs clearance (if applicable).
19. ATA Carnet user/responsible person/carrier contact (Name, email, and phone with area code/WhatsApp)
20. Add scanned file of the ATA Carnet (Cover, last page of the General List, and counterfoils).

Once this registration is completed, an entry folio will be generated. This folio must be presented to customs along with the ATA Carnet.

TO LEAVE THE COUNTRY, YOU MUST NOTIFY YOUR DEPARTURE THROUGH YOUR REGISTRATION NUMBER.

1. Enter registration folio.
2. Add scanned file of the ATA Carnet with all corresponding stamps (entry stamps to Mexico and return to origin).

Please consult CANACO website for the process and cost. www.carnet-ata.org

To avoid severe penalties for failing to re-export goods within the six-month time period, contact CANACO **one month** before the deadline explaining the reason for the extension approval request ([English template](#), [Spanish template](#)). Attached to the letter should be an electronic copy of the green cover of the carnet, the general list of goods and the importation counterfoil. The letter is to be e-mailed to:

- (negint@ccmexico.com.mx; comint1@ccmexico.com.mx; ataexport1@ccmexico.com.mx)

In addition, to obtain clearance of the goods outside the six-month period, the holder must contact CANACO which will inform Mexican Customs that the goods can be cleared. An administrative fee would apply.

CANACO has a registry of companies in Mexico that offer services for the importation and re-exportation of carnet goods that enter the country by cargo or through the services of a freight forwarder (it does not apply to foreign companies directly importing or re-exporting their goods under cover of ATA carnets – passengers' area). The Mexican company would be responsible for sending the prior notification to



CANACO (not the carnet holder). The list can be accessed via <http://carnetatamexico.com.mx/home/padron.php>.

For a listing of the Mexican Customs offices entitled to handle ATA carnets, please consult with your Carnet Services Representative.