

## **CANADIAN CHAMBER OF COMMERCE CANADIAN SERVICES COALITION: TERMS OF REFERENCE**

### Mandate

The Canadian Services Coalition (CSC) is a specialized member committee focused on gathering intelligence on international trade in services issues and advocating positions of interest to members. The CSC further aims to raise awareness amongst government stakeholders of the importance of the services sector to the Canadian economy.

### Key Areas of Responsibility

The CSC will fulfill this mandate by focusing on the following areas:

- Cross-border trade in services
- Temporary entry
- Financial services
- Digital trade and e-commerce issues

### Objectives/Deliverables

The CSC will deliver its responsibilities through:

- Coordinating submissions to government regarding policy and regulatory issues pertinent to international trade in services
- Engagement with interlocutors from the federal government, think-tanks, business community, and/or foreign governments to receive updates on relevant issues
- Advocating CSC positions to the federal government, as well as foreign governments where necessary

### Composition

The CSC will be composed of members who have paid the required membership dues.

Members who are at the "Full Member" level will retain approval over policy submissions and input into the workplan.

### Chair

The CSC will be chaired by a member of a CSC. The Chair shall be nominated by Chamber staff. The Chair's term is four years and renewable. The Chair's role will include presiding over meetings where possible and providing advice to the policy director on the committee's work plan.

### Members

Members can engage with the CSC through: receiving updates from Chamber staff or presentations by external participants; providing input to policy submissions; and engaging in advocacy activities.

### Meetings

The CSC will meet a minimum of bi-monthly via teleconference or in-person.

### Reporting

To ensure coherence within the Chamber's trade policy work, the CSC will also provide updates to the International Trade Committee via the Director International Affairs. The CSC will use the Director International Affairs to report to the Board International Strategic Advisory Committee. The CSC retains autonomy to establish its own policy positions as long as they do not conflict with Chamber policy positions.